

BEECH PARISH COUNCIL

Clerk to the Council: Mrs Louisa Thomson
Telephone 01420 562130 E-Mail: clerk@beechpc.com

10th October 2017

Dear Councillor

Please note that you are hereby summoned to attend the a meeting of Full Council to be held at Beech Village Hall on **Monday, 16th October 2017 at 7.30pm.**

Members to please note, Public Question Time starts at 7.15 pm. (Non-agenda items)



Louisa Thomson

AGENDA

1. **Apologies** for Absence
2. **Minutes** – To sign as a correct record the minutes of the meeting held on 11th September 2017.
3. **Declaration of Interest** – (in accordance with East Hampshire District Council Code of Conduct adopted October 2012) Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **Public Participation** – An opportunity for member of the public to speak on agenda items in accordance with Beech Parish Council Standing Orders.
5. Report of **County Councillor** – for information only.
6. Report of **District Councillor** – for information only
7. **Neighbourhood Plan (NP)**
 - a) Council to approve the presentation format of the results of the NP Questionnaire prior to publication.
 - b) Council to approve the Working Party to proceed with the NP Policies and agree any additional policies to be included following the results of the questionnaire.
 - c) Council to approve the grant application to fund the Landscape Character Assessment (LCA). Following review of LCA quotations received:

i) Hankinson Duckett Associates	£6,310.00 plus VAT
ii) Land Use Consultants (LUC)	£4,527.50 plus VAT
iii) Terrafirma Landscape Architects	£5,624.00 plus VAT
8. **Community Defibrillator**
 - a) Council to approve purchase of defibrillator to be sited at Beech Village Hall at a cost depending on the model of between £1,500 and £2,200.
 - b) Clerk to update council with results of grant funding from East Hampshire District Councillor Tony Constigan and British Heart Foundation.
 - c) Council to approve training costs, British Heart Foundation Call Push Rescue kit CPR training kit trains 10 people at a time and is reusable techniques are taught using the DVD included in the pack. Cost £391 plus VAT.
 - d) Clerk to update council with additional insurance costs.
 - e) Installation quotations will be required with electrician costs based on what has been paid locally this will be approximately £150.
 - f) Approximate maintenance costs depending on model from The Community HeartBeat Trust website - replacement pads every two years or after use £30 plus replacement battery every four years £166-£195.

9. **Medstead Road Footpath**

Council to decide which contractor to use to clear grass, vegetation and overhanging branches from the footpath which runs from the junction of the A339 parallel with Medstead Road.

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| i) | Hampshire Grounds Limited | £ 85.00 |
| ii) | PJ Grace | £190.00 plus VAT |
| iii) | Premier Grounds & Garden Maintenance | £200.00 plus VAT |

10. **Beech Parish Council Social Media**

Council to decide how to use all available channels to inform Beech parishioners of Council business and provide a medium for them to interact with the Parish Council.

11. **Hampshire Association of Local Councils**

- i) Officers Update – Basingstoke, Wednesday 18th October 2017, 10am – 12.30pm, £40 per person. Council to approve Clerk to attend.
- ii) Overview of changes to Data Protection Legislation (GDPR) – Eastleigh, Tuesday 28th November 2017, 10am – 12.30pm, £40 per person. Council to approve Clerk to attend and nominate Councillor to attend.

12. **Planning and Development –**

a) Council to consider applications and decide on response to be forwarded to East Hampshire District Council (EHDC).

- i) 28390/014 116 Medstead Road
Works to trees subject to Tree Preservation Orders.
- ii) 20712/004 Southdene, 24 Kings Hill
Replacement dwelling.
- iii) 53541/001 38 Wellhouse Road – FOR INFORMATION ONLY.
Notification receipt of a tree appeal.

b) Previous applications: EHDC Decisions – For information only.

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| i) 53286/002 | Beechwood, 38A Wellhouse Road
Works to trees subject to Tree Preservation Order. | CONSENT |
| ii) 29846/013 | New Park Farm, Abbey Road, Medstead
Storage barn for hay, straw and agricultural implements. | PERMISSION |
| iii) 29695/023 | Hillside Farm, Wellhouse Road
Conversion of existing barn to dwelling and construction of a detached garage block/hydrotherapy pool room. | PERMISSION |
| iv) 53541/001 | 38 Wellhouse Road
Works to trees subject to Tree Preservation Order. | REFUSAL |
| v) 29846/014 | New Park Farm, Abbey Road, Medstead
Detached log cabin. | PERMISSION |
| vi) 57205 | Land South East of Medstead Road
Forestry Development – proposed road. | PRIOR APPROVAL NOT REQUIRED |
| vii) 40123/002 | Van Leon, 35 Kings Hill
Replacement dwelling and replacement detached garage. | WITHDRAWN |
| viii) 29860/013 | 45 Medstead Road
Variation of condition 11 of 29860/10 to allow substitution of approved drawings. | PERMISSION |

13. **Budget and Precept 2018/2019.**

Nominate two councilors to meet with Clerk to prepare budget and precept proposals for 2018/19.

14. **Annual Accounts 2016/2017**

External audit completed, no matters arising report. Completion of audit notices posted on noticeboards and website. (For information only.)

15. **Accounts 2016-2017**

- a) September interim internal audit completed by Mr Allen Leech.
- b) Clerk to present Summary of Receipts and Payments for second quarter to 30th September 2017.
- c) **Council to approve the following payments:**
 - i) Salary, Allowance and Administration Expenditure (October 17) TBA
 - ii) Hampshire County Council Pension Contribution (October 17) TBA
 - iii) HM Revenue & Customs – PAYE (October - December 17) Not Due
 - iv) OCS Group UK Ltd – SLR reposition £73.44
 - v) DCK Accounting Solutions Ltd – Payroll processing £30.00
 - vi) Beech Village Hall – Neighbourhood Plan & Parish Council room hire £49.14

16. **Meeting Dates**

To confirm the date of the next Council meeting as Monday, 20th November 2017 at 7.30 pm with public question time at 7.15pm.

17. **Close of Meeting.**