

Minutes of the Annual Meeting of Beech Parish Council held in the Village Hall on Monday 23rd July 2018

PRESENT: Councillor David Woodroffe (Chairman)
Councillor Ruth Duffin
Councillor David Fazakerley
Councillor Ian Hardy
Councillor Graham Webb
Mrs Louisa Thomson – Clerk to the Council Neighbourhood Plan Working Party members

PUBLIC QUESTION TIME – NON AGENDA ITEMS

The matter of the level of the drains on Medstead Road and Kings Hill was raised as since the recent road resurfacing the drains are well below the road surface level, also the road surface at the junction of Medstead Road and the A339 is in poor condition. The Clerk will contact Hampshire Highways about both matters and will ask when the road markings will be reinstated.

The Council noted the sad passing of Hampshire Association of Local Councils Chief Executive Steven Lugg and asked the Clerk to send condolences from the Council.

18.96 APOLOGIES FOR ABSENCE

There were no apologies for absence.

18.97 CO-OPTION OF ADDITIONAL COUNCILLOR

Nominations were requested:

Cllr Graham Webb Proposed Mr Daniel Gordon of 60 Kings Hill, Beech, Seconded Cllr

Ruth Duffin. **UNANIMOUSLY RESOLVED:** That Mr Daniel Gordon be co-opted to Beech Parish Council with immediate effect.

After signing the declaration of Acceptance of Office, Cllr Gordon joined the meeting.

18.98 CONFIRMATION OF MINUTES – UNANIMOUSLY RESOLVED

The Minutes of the Council meeting held on 25th June 2018, copies previously circulated, **Proposed as a true record by Graham Webb, Seconded by Ruth Duffin and signed by Chairman David Woodroffe.**

18.99 CODE OF CONDUCT

Proposed Ruth Duffin, Seconded Graham Webb and UNANIMOUSLY RESOLVED: That Beech Parish Council adopt the National Association of Local Councils Model Code of Conduct.

18.100 NEIGHBOURHOOD PLAN

a) Council agreed that more support was needed from the Parish Council to help the Working Party compile a full draft Neighbourhood Development Plan and a separate Parish Council meeting will be held to review/approve this draft document.

b) **Proposed Ian Hardy, Seconded David Fazakerley and UNANIMOUSLY RESOLVED:** that Graham Webb join the working party as Parish Council representative, Councillor David Fazakerley resigned from the working party.

(Councillor Ruth Duffin was feeling unwell and left the meeting.)

c) Set date for the Landscape Character Assessment village consultation – this item was postponed until the draft document has been presented to the Parish Council.

d) Working Party to look at the necessity of screening reports ESA and HCA and report back.

e) **Proposed Graham Webb, Seconded David Fazakerley and UNANIMOUSLY RESOLVED:** that the Neighbourhood Development Plan supporting documents are added to the Parish Council website.

f) Grant application to MyCommunity to be prepared at a later date when funding is required.

18.101 GENERAL DATA PROTECTION REGULATIONS (GDPR)

a) **Proposed Graham Webb, Seconded Ian Hardy and UNANIMOUSLY RESOLVED:** that the proposed Privacy Notices are adopted, the General Privacy Notice to be published on the Parish Council Website and the Privacy Notice for staff, councillors and Role Holders to be formally served on members of Beech Parish Council, the Neighbourhood Plan Working Party and the Internal Auditor.

- b) **Proposed David Fazakerley, Seconded Ian Hardy and UNANIMOUSLY RESOLVED:** that the recommended in Graham Webb report are used to comply with GDPR until the final policy has been completed and adopted.

18.102 EAST HAMPSHIRE DISTRICT COUNCIL PASSENGER TRANSPORT FORUM

Council completed the Passenger Transport and Street Lighting consultation for submission to EHDC, a copy can be view on request from the Clerk.

18.103 GRANT APPLICATION

Proposed Graham Webb, Seconded Ian Hardy and UNANIMOUSLY RESOLVED: not to grant the application as it is for use outside the parish and was felt would not have a direct benefit to the parish.

18.104 DEFIBRILLATOR CABINET

This item was postponed until the Clerk has heard back from the Village Hall Committee regarding location and installation.

18.105 HAMPSHIRE ASSOCIATION OF LOCAL COUNCILS COUNCILLOR TRAINING

Proposed Ian Hardy, Seconded David Fazakerley and UNANIMOUSLY RESOLVED: that Councillor training expenditure is approved for Local Council Finance for Councillors at £40 per member and The Knowledge and Core Skills at £90 per member for Graham Webb and Daniel Gordon.

18.106 ANNUAL ACCOUNTS 2018-19

- I) Summary of Receipts & Payments for 1st Quarter ending 30th June 2018 presented to Council detailing bank reconciliation as follows:

Current Account Balance	3,991.45
Less: Cheques drawn but not debited as at 30.06.18	-3,647.72
Deposit Account Balance	4,317.34
High Interest Bonds Balance	<u>32,686.17</u>
	37,347.24

Reconciliation checked and agreed by Councillor David Fazakerley.

- II) **Proposed Ian Hardy, Seconded David Fazakerley and UNANIMOUSLY RESOLVED** that the following payments are approved:

a) Salary (July 18)	£683.15
b) Clerk's Expenses (July 18)	£83.40
c) Hampshire County Council Pension Contribution (July18)	£145.80
d) Salary (August 18)	£683.15
e) Hampshire County Council Pension Contribution (July18)	£145.80
f) DCK Accounting Solutions Ltd – Payroll monthly processing	£60.00

- 18.107 Confirmed the date of the next Council meeting as Monday, 13th August 2018 at 7.30pm with public question time at 7.15pm.

CLOSURE OF MEETING

Chairman thanked all present for their attendance and closed the meeting at 9.20 pm.

Signed:
 Chairman Beech Parish Council
 date: 13th August 2018