

**Minutes of the Meeting of Beech Parish Council
held in the Village Hall on Monday 15th April 2019**

PRESENT: Councillor David Woodroffe (Chairman)
Councillor Ian Hardy
Councillor Graham Webb
Councillor Daniel Gordon
Councillor David Fazakerley
Mrs Louisa Thomson – Clerk to the Council

Neighbourhood Plan Working Party members

- 19.46 APOLOGIES FOR ABSENCE – Apologies were received and accepted from Ruth Duffin.
- 19.47 CONFIRMATION OF MINUTES – **UNANIMOUSLY RESOLVED**
The Minutes of the Council meeting held on 25th March 2019, copies previously circulated. **Proposed as a true record by Daniel Gordon, Seconded by Graham Webb and signed by Chairman David Woodroffe.**
- 19.48 DECLARATION OF INTEREST – There were no declarations of interest.
- 19.49 PUBLIC PARTICIPATION
A member of Beech Village Hall and Recreation Ground committee explained the reason for the grant applications, signage to the Recreation Ground and installation of a lockable, removable post on the access track.
- 19.50 GRANT APPLICATIONS
Proposed David Fazakerley, Seconded Ian Hardy and UNANIMOUSLY RESOLVED to agree both grant applications:
- i) Procure and fit entrance signposts to the Recreation Ground, on both Wellhouse Road and Medstead Road - £435.
 - ii) Procurement and installation of a lockable, removable strong post at foot of access track to the Recreation Ground - £359.
- 19.51 NEIGHBOURHOOD DEVELOPMENT PLAN
Graham Webb reported that the unused grant does not need to be repaid and reapplied for it can be carried over. The Working Party are still going through the Regulation 14 Public Consultation responses and will present the results to Council once completed.
- 19.52 EAST HAMPSHIRE ASSOCIATION OF PARISH AND TOWN COUNCILS
Slides from the meeting had been circulated to all councillors. It was stressed at the meeting that all councillors should have separate email addresses for council business.
- 19.53 ST JOHN AMBULANCE AED (DEFIBRILLATOR) DEMONSTRATION – SATURDAY 15TH JUNE 2019
- i) **Proposed Daniel Gordon, Seconded Graham Webb and UNANIMOUSLY RESOLVED** to approve the booking confirmation and payment of £120.
 - ii) **Proposed David Fazakerley, Seconded Daniel Gordon and UNANIMOUSLY RESOLVED** for Treloar Printing to print flyer to be distributed with the Beech Newsletter.
 - iii) **Proposed David Fazakerley, Seconded Daniel Gordon and UNANIMOUSLY RESOLVED** to confirm the wording of the proposed flyer.
- 19.54 TRAFFIC CALMING
Proposed Ian Hardy, Seconded Graham Webb and UNANIMOUSLY RESOLVED to approve “unsuitable for vehicles” sign at the top of Wellhouse Road costing up to £200.
- 19.55 HAMPSHIRE ASSOCIATION OF LOCAL COUNCILS AFFILIATION FEES
Proposed David Fazakerley, Seconded Graham Webb and UNANIMOUSLY RESOLVED:
- i) Approve Membership Document for the year 1st April 2019 to 31st March 2020.
 - ii) Approve HALC Affiliation Fees 2019/20 £237.00 and NALC Levy 2019/20 £34.00.

19.56 SPEED LIMIT REMINDER SIGN

Proposed Graham Webb, Seconded Daniel Gordon and UNANIMOUSLY RESOLVED to us OCS Group UK Limited to move the sign for a further twelve months at a cost of £65 per move, an increase of £2.55 per move.

19.57 COUNCILLOR TRAINING

Proposed Graham Webb, Seconded Ian Hardy and UNANIMOUSLY RESOLVED to approve training for Tony Ransley: The Knowledge & Core Skills £95.00 and Local Council Finance for Councillors £45.00.

19.58 BANK MANDATE

Proposed David Fazakerley, Seconded Graham Webb and UNANIMOUSLY RESOLVED to approve the addition of Daniel Gordon on the Councils bank mandate.

19.59 ACCOUNTS 2018/19

i) Summary of Receipts & Payments for Year ending 31st March 2019 presented to Council detailing bank reconciliation as follows:

Current Account Balance	2,637.95
Less: Cheques drawn but not debited as at 31.03.19	-1,657.15
Deposit Account Balance	2,048.02
High Interest Bonds Balance	<u>32,845.56</u>
	35,874.38

Reconciliation checked and agreed by Councillor David Fazakerley.

ii) **Proposed Daniel Gordon, Seconded Ian Hardy and UNANIMOUSLY RESOLVED** to complete the external auditors Exemption Certificate and not request a Limited Assurance Review.

iii) **Proposed David Fazakerley, Seconded Daniel Gordon and UNANIMOUSLY RESOLVED** that Graham Webb would meet with the Clerk to review the Annual Accounts for year ending 31st March 2019.

19.60 ACCOUNTS 2018/2019

Proposed Daniel Gordon, Seconded Ian Hardy and Unanimously Resolved to approve the following payments:

a) Clerk's Salary (April 2019)	£710.57
b) Clerk's Expenses (April 2019)	£46.89
c) Hampshire Pension Fund (Clerk's pension – April 2019)	£159.52
d) DCK Accounting Solutions Ltd – Year End Payroll processing	£30.00
e) DCK Accounting Solutions Ltd – Monthly Payroll processing	£30.00
f) John Slater Planning Ltd – Neighbourhood Plan consultation	£336.00
g) David Woodroffe – travel expenses	£41.40
h) Ruth Duffin – travel expenses	£27.90
i) Notice-It Ltd – Wellhouse Road noticeboard	£1250.00
j) St John Ambulance – AED Demonstration	£120.00
k) Hampshire Association of Local Councils – Annual Conference £90 + Affiliation Fees £271	£361.00
l) Beech Village Hall & Recreation Ground – Grant	£435.00
m) Beech Village Hall & Recreation Ground – Grant	£359.00

19.61 Confirmed the date of the next Council meeting as Monday 13th May 2019 at 7.30pm with Public Question Time at 7.15pm.

CLOSURE OF MEETING

Chairman thanked all present for their attendance and closed the meeting at 8.45 pm.

Signed:

Chairman Beech Parish Council

date: 13th May 2019