

BEECH ROAD SAFETY WORKING GROUP

MINUTES OF VIRTUAL MEETING 21.6 HELD AT 10:00 AM ON 29 JULY 2021

1) Attendees:

Charles Cockburn (CC)
Malcolm Ward-Close (MWC)
Ian Gibson (IG)
Graham Webb (GW)

2) Apologies for absence: None.

3) Approve minutes of the previous meeting: the minutes for Meeting 21.5 held on 12th of July 2021 were approved unanimously.

4) Declaration of interest: (in accordance with the National Association of Local Councils Model Code of Conduct adopted July 2018) Councillors and Working Group members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
No interests were declarable.

5) Outcome of actions from last meeting

- a) **ACTION: CC will attend Alton Community Safety Council virtual meeting on 19th August.** Upcoming.
- b) **ACTION: IG to recontact HH arboricultural team about their Highways Assets Information Team having highway maps.** On going.
- c) **ACTION: CC will recontact Mark Housby.** On going.
- d) **ACTION: IG to ask Ian Janes for land ownership maps of Beech.** On going.
- e) **ACTION: GW to give Village Plan display boards to MWC.** Done

6) Alton Community SpeedWatch and policing issues

CC progressing on both issues – to be reported at later meeting.

7) BRSWG Communications Strategy

CC has circulated a revised Comms Strategy document for approval at the next BPC meeting.

ACTION: ALL: comments on Comms Strategy to CC

8) Search for accurate road survey maps

Although not essential for the village presentations it was agreed that detailed mapping data will be required for the detailed design stages.

9) Village presentation and consultation exercise

It was agreed that the target would be to have the presentation materials and the village questionnaire ready for the BPC meeting on 23rd August, which requires materials to be sent to the councillors in the week before. The method of delivery of the questionnaire to the residents and ensuring that it is filled out and submitted will be decided later.

ACTION ALL: send MWC edits and suggestions for presentation displays (including an FAQ type slide).

ACTION: MWC obtain quote for printing the display slides.

ACTION: GW to take lead on preparing the Questionnaire.

ACTION: ALL send GW edits and suggestions for the Questionnaire.

10) Actions agreed at meeting

ACTION: ALL: comments on Comms Strategy to CC

ACTION ALL: send MWC edits and suggestions for presentation displays (including an FAQ type slide).

ACTION: MWC obtain quote for printing the display slides.

ACTION: GW to take lead on preparing the Questionnaire.

ACTION: ALL send GW edits and suggestions for the Questionnaire.

11) Date and location of next meeting: Thursday 12th August, 10:00 am, Thedden Grange

Malcolm Ward-Close 3/8/21